

# General Data Protection Regulation (GDPR) - Information for College Members and Residents

Your data will only be used for the purposes of administration of your diplomate/title and status and your resident status and documents, your data will not be shared with third parties.

In order for us to continue processing your data, we must have your active consent.

Please open the link <https://ecvd.org/profile-settings/> and opt-in. By giving your consent you agree that your data are used in the way you find explained below.

Please note that you can withdraw your consent at any time by contacting the ECVD Webmaster at the mail: [webmaster@ecvd.org](mailto:webmaster@ecvd.org)

## What is personal data?

Personal data is any information, that identifies you as an individual.

## Who will process my personal data?

Personal data will be processed by the **European College of Veterinary Dermatology (ECVD)** and the **European Board of Veterinary Specialisation (EBVS)** only. Your data will not be shared with third parties without your consent.

You may administer what data you would like to have publicly available on the **college webpage** by visiting <https://ecvd.org/profile-settings/> and **EBVS website** by logging in to <https://ebvs.eu/Users/Account/Logon>, respectively.

You also have the right to ask us to correct any inaccurate personal information we hold about you or to delete personal information by contacting the ECVD webmaster via email [webmaster@ecvd.org](mailto:webmaster@ecvd.org).

## What is the purpose and legal basis for processing your personal data?

Your personal information will be used in the following ways:

### By the ECVD

- to make you visible for the public as a specialist in Veterinary Dermatology
- to make you visible as Committee Member for the public and for diplomates and residents of the College
- to make you visible as Mentors for future candidates
- to allow Pauwel Congress Organisation PCO [www.pauwelspco.nl](http://www.pauwelspco.nl) to handle the credit card payments for any fee regarding membership fees and report about payments to ECVD treasurer
- to make any uploaded documents (residents reports, credentials, re-certifications documents, assessments) visible to education committee , credential committee and/or board members respectively
- to archive any uploaded document, visible only to the respective committee

## By the EBVS

- to ensure that you meet the standards and are re-accredited and may therefore carry the title EBVS European Veterinary Specialist in Veterinary Dermatology

## By the ECVD and the EBVS

- to contact you for important information regarding your diplomate/specialist status
- to communicate effectively with you by post, email and phone, including the distribution of relevant **newsletter**
- to compile statistics and conduct surveys and research for internal and statutory reporting purposes. For these purposes, your data will be **anonymised**
- to deliver services to you

We consider the processing of your personal information for these purposes to be necessary for either the performance of our obligations with you (e.g. to manage your specialist status), or for compliance with a legal obligation, or for the performance of tasks we carry out in the public interest (e.g. non-statutory reporting or research).

We require you to provide us with any information we reasonably ask for to enable us to administer your diplomate/specialist status.

If we require your consent for any specific use of your personal information, we will collect it at the appropriate time and you can withdraw this at any time. We will not use your personal information to carry out any wholly automated decision-making that affects you.

## What is personal information will be processed?

The College will keep a record of:

- your name, nationality, current contact details, qualifications (**these will also be shared with EBVS**)
- credentials and annual reports (all necessary and supporting documents respectively)
- residency program description and any supporting documents requested
- (re-)certification documentation and any supporting documents requested
- results of electronic elections **anonymised**
- minutes of the AGM and Board meetings, where your comments might be documented

## How will personal information be processed?

Your personal information is created, stored and transmitted securely in a variety of paper and electronic formats, including some databases that are shared between the EBVS and the College.

Access to your personal information is limited to EBVS or college staff who have a legitimate interest in it for the purpose of carrying out their duties.

## **How long will personal information be stored?**

Your data will be stored for as long as you are a resident or diplomate of your college.

A resident who does not proceed to be a diplomate may opt to have the personal data deleted, this can be communicated to the ECVD webmaster via email [webmaster@ecvd.org](mailto:webmaster@ecvd.org).

As a Diplomate and you retire and no longer require the services of your college or the EBVS, you can opt to store only the most basic data and have any other data deleted, this can be communicated to the ECVD webmaster via email [webmaster@ecvd.org](mailto:webmaster@ecvd.org).